

LAGOS STATE JUDICIARY

Chief Registrar's Office
High Court of Lagos State
Ikeja.

Ref. No. MISC/30838/Temp. 2/ 255 22/12/08
MW. Seun Abolaji

Dear Sir / Madam,

OFFER OF APPOINTMENT ON PROBATION

Further to correspondence ending with my letter Ref. dated
I am directed to offer you appointment on probation as Messenger
On Grade Level 02 Salary N63,168.04 Per Annum.

2. Increment credits will be awarded to you on application to the Chief Registrar, High Court of Lagos State, Ikeja, subject to maximum of four increment credits. Your incremental date will be the date of your appointment on probation advanced to the first of the month concerned. Yearly increments will be granted provided your service in all respects had been entirely satisfactory throughout an increment earning period.
3. Your duties shall include the usual duties of the office in which you are engaged and any other suitable duties which Government may call upon you to perform. You will not either directly or indirectly engage or be concerned in any other service or business whatever or receive commission or profits of any kind but shall devote the whole of your time and attention to the service of the Government.
You will comply with the Civil Service Rules and other instructions of the Government for the time being in force so far as the same are applicable.
4. Government can, at its discretion determine your appointment by giving you a month's notice or paying you a month's salary in lieu of notice. You will be entitled at any time to determine your appointment by giving to the Government one month's notice or paying one month's salary in lieu of notice and complying with the terms of any agreement you might have entered into with Government or any of its accredited representatives.
5. You will be entitled to vacation leave at the rate of 21/30 days a year which would be calculated on a pro-rate basis in respect of a completed month of service. There is also provision for a few days special leave in case of urgent affairs. If you are certified by a Government Medical Officer as unable to attend work because of illness, you may be granted sick leave up to a maximum of six weeks in a year.